

HELPS FOR ORGANIZING A MISSION, BIBLE SCHOOL OR SEMINARY  
LIBRARY

Dear Brothers; several people have asked for help of one sort or another in organizing a library in their mission field. The following is an attempt to give a succinct and simple way of doing that. The "system" here described would probably make proper librarians shudder at many points; it is not written with them in mind. Its only purpose is to suggest how a small library can be set up with a minimum of effort and technical know-how. I have found that it works, and I hope that you will be able to find something worthwhile in it also.

The decimal numbering system which comprises the final two-thirds of these pages is modified from the Dewey Decimal System. I have attempted to select only those categories which our mission libraries might need. Some terminology, especially under dogmatics, has been altered to fit our Lutheran terminology better. In other places the numbering has been simplified since our libraries are not big enough to warrant overly precise cataloging. The system was first adapted for use at Stiftelsen Biblicum in Uppsala, Sweden, and more recently for the library of the LBI & Seminary in Lusaka.

The system is not perfect; you will probably uncover some contradictions and errors. Be prepared for that. It is not the work of a professional librarian. However, I hope that it will find some use among other amateur librarians in our world mission fields.

Rev. G.L. Thompson  
Lusaka, Zambia  
November 23, 1979

Processing a new book in your library can conveniently be divided into five major steps:

## 1. ACCESSIONING THE BOOK

Even for the small library, it is good to keep an up-to-date accession book listing all the volumes in the library. A sample page is included to illustrate the information such a book normally contains. As soon as the book arrives, even if you don't have time to completely process the book, try to accession it immediately. Each book is given an accession number (the far left column in the book) which is then written in some inconspicuous but easily-found place in the book. We use the bottom left-hand corner inside the back cover. All the other available information is recorded in the accession book. Then the book is stamped with your library stamp (it is good to have an address on the stamp if your library isn't so well known). Here again, simply choose a number of set places (inside the front cover, on the back of the title page, on page 19 and page 53) where every book will be stamped. Choosing several farther into the book will prevent most thieves from obliterating all your markings. We use 19 and 53 because they are easily remembered, being the date of our mission's founding.

If you do the above, it will help keep the book from "disappearing" before you have time to finish processing it. Also, if you start your accession book with number 1 and continue up the line, the book will always give you a ready answer to how big your collection is at the moment. If a book is lost, the book's information will help you know where to get another copy. You can also use it as a check-list to see if any books are missing, though for this the shelf list, described under number 5 below, is more useful.

## 2. ASSIGNING A NUMBER

Having accessioned and stamped the book, the next step is assigning it a logical number. The following will take for granted that you are using a Dewey Decimal system of some sort, perhaps the modified version given in this paper.

Begin by determining the broadest category of subject matter which the book could fit under. Most of our books will fit under Religion (200). Then look through the list of sub-headings to find the most appropriate, again going from the general to the specific. To do this properly you must familiarize yourself thoroughly with the system. That is why I have found it useful to abbreviate the listings to the 14 enclosed pages rather than thumbing through several hundred.

As an example, let us assign a number to Unger's Bible Dictionary. If we merely start at the beginning of the list we might well be tempted to assign it 030 since it is a dictionary. But note that that category is for general dictionaries. If we think in terms of the most general topic Religion, and then Bible, and then dictionary, we will be led successively to 200, 220, and then 220.3 finally. If you use the lists included, be sure to watch the Notes given on the right hand side of some pages which suggest further subdivisions.

If your library is or someday will be quite large, you may well wish to use detailed subdivisions as given. If, however your library will always remain quite small, there is no need to assign a half-dozen digits to each book. In the lists I have tried to leave enough space so that you could add your own subdivisions where necessary, especially where a difference in geography and culture will necessitate this. Write in any subdivisions you make so that next year you continue to follow your same system consistently. For example, we have subdivided 916 into 916.1 - History of Central Africa, 916.11 History of Zambia, 916.12 - History of Malawi, 916.2 History of Southern Africa, etc.

Besides a number, most libraries add two or three letters beneath the number. We use two -- the first letter of the author's last name, and the first succeeding consonant (Merril Unger = UN, C.M. Zorn = ZR, etc.). Among modern Bible translations we use the first 3 letters of the language (BEM = Bemba, NYA = Nyanja) or the English version (KJV, NIV, TEV, etc.). Though these are not necessarily the "official" rules, they work well for us.

Above the number, we also add a letter to denote that the book in question belongs to a special collection which is shelved separately. We use R = Reserve (never to be removed from the library), F = Faculty (kept in Faculty room), O = Oversize (kept on a special shelf), etc. Thus a number may look like this:

R  
223.507  
YN

This is for Young's Commentary on Daniel which is on reserve or a reference book.

### 3. LABELING THE BOOK

Once you are comparatively sure that you have assigned the book a logical number, you are ready to label it. The easiest method is to buy some self-sticking spine labels from a supply company ( an address is given in the conclusion). Simply type the number onto the label and put it on the spine, pressing down the edges firmly. An electric sealing iron may increase its permanency. If all labels are put in a similar position (e.g. 1 inch from the bottom) it will make shelving and location of books easier besides giving a neater look to the library. The call number assigned to the book should also be written inside the book (i.e. inside the front cover and on the back of the title page) so that in case the label falls off or is obliterated, the number is still accessible.

### 4. CARD CATALOGS

Most libraries have card catalogs. If your library is small and the books are arranged by subject (as in the enclosed system), perhaps a card catalog is not worth bothering with. If you feel a card catalog would be worthwhile, decide on one or more of the following ways to arrange the cards: by author, by subject, or by title. Then use the accompanying illustrations to guide you

in making out the cards. Again, in small libraries it is not too important to have a card cluttered up with all sorts of information on the publisher, etc. That is available in the accession book if needed. The important information is the title, author, call number, and subject heading. If you have time to extensively catalog your books by subject (i.e. not only making a card for the books' general subject category, but also other subject cards for other subjects covered in specific chapters, appendices, etc.) such a catalog can be an immensely useful tool, but much time and work is required to make and keep up-to-date such a system.

Usually subject, title, and author cards are kept in special drawers, but sometimes all three are cataloged together into a single set of drawers. For help in putting them in proper alphabetical order, see the rules given in one of the books mentioned below.

## 5. MAKING A SHELF LIST

A most useful card catalog is called the shelf list. Using cards similar to those for a normal card catalog, the shelf list contains the same basic information plus the accession number of the book. The cards are arranged by the books' assigned numbers, i.e. just as they appear on the shelf; hence the name shelf list. This list is usually kept in a safe place by the librarian and is used to periodically check for missing or misplaced books. Since the cards are arranged in the same order as on the shelf, such checking can be done quickly and efficiently. When a book is withdrawn from the library permanently, the shelf card should also be withdrawn, along with any other catalog cards, and a notation to this effect should be made in the accession book. A sample shelf list card is illustrated below.

## FURTHER HELPS FOR THE LIBRARIAN

For more detailed help in organizing your library, I recommend the following:

Simple Library Cataloging, Susan G. Akers, Scarecrow Press:

Metuchen, N.J. (5th edition, 1969).

Dewey Decimal Classification (9th Abr. Ed.), Forest Press Inc.,

Lake Placid Club, N.Y., 1965 (or any more recent edition).

200 (Religion) Class, Dewey Decimal Classification (Reprinted

from the 16th Unabr. Ed.), Broadman Press, Nashville, TN.

Spine labels, electric sealing irons, book mending and repairing supplies, plastic jackets and dustcovers, protective coatings and plastic, pamphlet jackets, and anything else in the way of supplies needed by the librarian are available from a number of firms including:

DEMCO Educational Corp.,  
Box 1488  
Madison, WIS 53701

## RE-ORGANIZING AN EXISTING LIBRARY

If you already have a library and wish to switch over to the one described here, this can be done in the following way. Close off the library to the public for a week or two when you have set aside time for this project. Then take the books and begin reclassifying them under the new system. Write the new call number and letters on a slip of paper and stick it in the book so that the number can still be seen. When the books have all been done this way, arrange them on the shelves again using the new numbers you have assigned them. By the time you have finished assigning all numbers, you should be very familiar with the system and may wish to go back and redo some of the first books done while you were "warming up." When they are rearranged on the shelf, begin on one end and browse your way to the other end. Note if there are too many books with the same number and if so consider subdividing them. Note if books on the same subject are in more than one place; if so review the categories and try to decide which is most appropriate. My rule of thumb is simply asking "Where would I look if I needed this book?"

After you have reviewed your number assignments and they all seem in order, begin at the beginning to follow the 5 steps mentioned above (minus step 2, since you have already done this). If you have a wife or comrade to help, one person can record the book in the accession book, another can type the label and affix it, another can write the number in the book and stamp it with the library stamp, etc. Then the book can be replaced on the shelf. Thus, shelf by shelf the library can be re-organized under the new system. Typing of catalog cards can be done at the same time if enough workers are available, or it can be done later. Remember that a shelf list should be made as soon as possible. With several willing workers, a library of 1,000 volumes can be completely re-organized in only a few days time, once the new numbers have been assigned.

### CARD SAMPLES:

#### SHELF LIST

Wendland, E.H.

266.221

WN

To Africa With Love

Northwestern Publ. House, 1974  
191pp.

Accession  
Number →

417

AUTHOR CARD

WENDLAND, E.H.

266.221  
WN

To Africa With Love

Northwestern Publ. House, 1974  
191pp.

TITLE CARD

TO AFRICA WITH LOVE

266.221  
WN

Wendland, E.H.

Northwestern Publ. House, 1974  
191pp.

SUBJECT CARD

MISSIONS, AFRICA

266.221  
WN

Wendland, E.H.

To Africa With Love

Northwestern Publ. House, 1974  
191pp.



SUGGESTED CLASSIFICATION NUMBERS001 KNOWLEDGE

.5 Communication (theories, microproduction, printing)

010 GENERAL CATALOGS & BIBLIOGRAPHIES

.12 of specific individuals

.13 of specific places

.14 of specific subjects

020 LIBRARY SCIENCE

28.1 Book reviews

030 GENERAL ENCYCLOPEDIAS & DICTIONARIES

040

050 GENERAL PERIODICALS (& their indices)

069 Museums

070 NEWSPAPERS AND JOURNALISM

.4 Editing & journalistic techniques

080 GENERAL COLLECTIONS AND ANTHOLOGIES

.2 Lectures

.4 Letters

.5 Reports of meetings, minutes, etc.

090 MANUSCRIPTS AND RARE BOOKS



100 PHILOSOPHY

- 3 Dictionaries & Encyclopedias
- 5 Periodicals & Serials
- 7 Study & Teaching
- 8 Collections & Anthologies
- 9 Historical treatment

133 Parapsychology & Occultism

- .1 Apparitions & Ghosts
- .3 Divinatory Arts
- .4 Magic, Witchcraft, Demonology
- .5 Astrology
- .6 Spiritism (Communication with the dead)

150 PSYCHOLOGY

- 155.4 Child psychology
- .8 Ethnopsychology

160 LOGIC170 ETHICS (non-Christian)180 ANCIENT, MEDIEVAL, & ORIENTAL PHILOSOPHY190 MODERN PHILOSOPHY200 GENERAL RELIGION

- 1 Philosophy & Theory
- 2 Miscellany
- 3 Dictionaries, Encyclopedias, etc.
- 5 Periodicals
- 6 Organizations
- 8 Collections & Anthologies

210 NATURAL RELIGION

- 1 Knowledge of God
- 2 Nature of God
- 5 Science and Religion
- 8 Immortality and Eternity

220 THE BIBLE

- .1 Isagogics of whole Bible
- .11 Canon of whole Bible
- .12 Inspiration, Authority, Unity
  
- .13 Authenticity
- .133 Bible Difficulties
  
- .16 Criticism of Bible (higher)
- .17 Biblical Theology
- .18 Hermeneutics, History of Interpretation
  
- .2 Concordances of whole Bible
- .21 Concordances of O.T.
- .22 Concordances of N.T.
  
- .3 Bible Dictionaries, Encyclopedias, etc.
- .31 O.T. Dictionaries, etc.
- .32 N.T. Dictionaries, etc.
  
- .4 Original Texts & Early Versions
- .41 Hebrew O.T. Textual Criticism
- .42 Hebrew O.T. Texts
  
- .45 Greek N.T. Textual Criticism
- .46 Greek N.T. Texts, Editions, etc.
  
- .48 Ancient Versions (Septuagint, Vulgate, etc.)
  
- 220.5 Modern Translations of Bible
  - .511 Methodology & Techniques of Translating
  - .512 Translating Helps
  - .513 History & Biography of Translating
  
  - .52 English Translations
  
  - .53 German
  - .54 French
  - .55 Italian
  - .56 Spanish & Portugese
  - .57 Latin
  - .58 Greek
  - .59 Other Modern Translations
    - 92 Semitic
    - 93 Hamitic
  
    - 95 East & Southeast Asian
    - 96 African
    - 98 South American Indian
    - 99 Austronesian & Other

220.6

220.7 Commentaries on Whole Bible

220.9 Bible Background (covering whole Bible)

- .91 Geography, atlases, etc.
- .92 Biographies
- .93 Archeology
- .94 Chronology
- .95 History
- .96 Customs

221 OLD TESTAMENT (Misc. studies, essays, etc.)

- .1 O.T. Isagogics
- .11 O.T. Canon
- .16 O.T. Criticism
- .17 O.T. Theology
- .18 O.T. Interpretation & Hermeneutics

.7 Commentaries on whole O.T.

.9 O.T. Background (subdivide as under 220.9 above)

222 Historical Books of O.T.

- .01 Pentateuch (general works)
- .0107 Commentaries on the Pentateuch
- .03 Works on special aspects of the Pentateuch
- 222.11 Genesis (general works)
- 222.1107 Genesis (general commentaries)
- .113 Genesis (works on special aspects, passages, etc.)
- .12 Exodus
- .13 Leviticus
- .14 Numbers
- .15 Deuteronomy
- .2 Joshua
- .31 Judges
- .32 Ruth
- .41 1 Samuel
- .42 2 Samuel
- .51 1 Kings
- .52 2 Kings
- .61 1 Chronicles
- .62 2 Chronicles
- .7 Ezra
- .8 Nehemiah
- .9 Esther

FOR ALL BIBLE BOOKS

subdivide as under Genesis, i.e.:

- add 07 for commentaries
- add 3 for special works

223 POETICAL BOOKS OF O.T.

- .1 Job
- .2 Psalms
- .3 Proverbs

- 223.4 Ecclesiastes
- .5 Daniel

224 PROPHETIC BOOKS OF O.T.

- .01 The prophets
- .1 Isaiah
- .2 Jeremiah
- .3 Lamentations
- .4 Ezekiel
- .5 Daniel
- .6 The Minor Prophets
- .61 Hosea
- .7 Joel
- .8 Amos
- .91 Obadiah
- .92 Jonah
- .93 Micah
- .94 Nahum
- .95 Habakkuk
- .96 Zephaniah
- .97 Haggai
- .98 Zechariah
- .99 Malachi

NOTE:

add 07 for commentaries  
add 3 for special works

225 THE NEW TESTAMENT

- .1 Isagogics
- .11 Canon
- .12 O.T Relationship to N.T.
- .14 N.T. Proper Names
- .16 N.T. Criticism
- .17 N.T. Theology
- .18 N.T. Interpretation & Hermeneutics
  
- .7 Commentaries on whole N.T.
  
- .9 N.T. Background
  
- .92 Biographies
- .93 Archeology
- .94 Chronology
- .95 History
- .96 Customs
- .97 Jewish Background

226 GOSPELS AND ACTS

- .1 Gospels
- .107 Commentaries on all 4 Gospels
- .11 Synoptic Problem
- .111 Synopses, Harmonies
  
- .12 Life of Christ
- .121 Historicity
- .123 Specific aspects of Christ's life

- 226.2 Matthew (general works)
  - .207 Matthew (commentaries)
  - .23 Matthew ( works on special aspects, passages, etc.)
  - .3 Mark
  - .4 Luke
  - .5 John
  - .6 Acts
- .71 N.T. Prophecies
- .81 N.T. Parables
- .82 N.T. Miracles
- .91 N.T. Prayers & Songs

227 NEW TESTAMENT EPISTLES

- .1 Paul
- .11 Paul's Epistles
- .111 Pauline Theology
- .12 Romans
- .21 1 Corinthians
- .22 2 Corinthians
- .3 Galatians
- .4 Ephesians
- .5 Philipians
- .6 Colossians
- .71 1 Thessalonians
- .72 2 Thessalonians
- .8 Pastoral Epistles
- .81 1 Timothy
- .82 2 Timothy
- .83 Titus
- .84 Philemon
- .85 Hebrews
- .9 Catholic Epistles
- .91 James
- .92 1 Peter
- .93 2 Peter
- .94 1 John
- .95 2 John
- .96 3 John
- .97 Jude

NOTE:

add 07 for commentaries  
add 3 for special topics

228 Revelation of St. John

- 229 Apocrypha, Pseudepigrapha, Deutero-Canonical Books
- .01 O.T. Apocrypha
  - .09 Intertestamental Apocrypha
  - .8 N.T. Apocrypha

230 DOGMATICS & DOCTRINAL THEOLOGY

- 230.1. Complete Dogmatics Systems -- Lutheran
- .2 -- Reformed
- .3 -- Catholic
- .4 -- Anglican
- .5 -- Other
- .8 History of Theology

## 231 THEOLOGY (Study of God)

- .01 Trinity
- .02 Father
- .03 Holy Spirit

## 232 CHRISTOLOGY

- .1 Two natures of Christ
- .2 Virgin Birth
- .3 Special topics

## 233 ANTHROPOLOGY (Study of MAN)

- .1 Creation & Fall
- .5 Nature of Man; Body/Soul

## 234 SOTERIOLOGY

- .1 Redemption, Justification
- .2 Repentance, Forgiveness of Sins
- .3 Special topics
- .4 Sanctification

## 235 ESCHATOLOGY

- .1 Death
- .2 Devil, Hell
- .3 End of World
- .4 Millenium, Chiliasm

## 236 ECCLESIOLOGY

- .1 Universal/Invisible Church
- .2 Visible Church
- .3 Church Fellowship/Ecumenism
- .4 Public Ministry
- .45 Women in Church
- .5 Church & State

## 237 MEANS OF GRACE

- .1 General works
- .2 Law & Gospel
- .3 Baptism
- .4 Lord's Supper
- .5 Absolution
- .7 False Teachings on Sacraments
- .71 Lutheran
- .72 Reformed
- .73 Catholic
- .74 Anglican
- .75 Other

238 SYMBOLICS, CREEDS

- .1 General Introductions & Historical Studies
- .2 Specific Studies
- .3 Ancient Creeds
  - .31 Nicene
  - .32 Apostolic
  - .33 Athanasian
- .40 Lutheran Creeds, Book of Concord
- .41 Smalcald Articles
- .42 Small Catechism
- .43 Large Catechism
- .44 Augsburg Confession
- .45 Apology to Augsburg Confession
- .46 Formula of Concord
- .47 On Primacy...of Pope
  
- .5 Roman Catholic Creeds
- .6 Orthodox Creeds
- .7 Reformed Creeds
- .8 Anglican Creeds
- .9 Other Creeds

## NOTE:

- add 1 for texts
- add 2 for translations
- add 3 for special studies
- add 4 for historical stud.
- add 5 for doctrinal stud.

239 APOLOGETICS & POLEMICS

- .1 General apologetics for Christianity
- .2 Apologetics for Lutheranism
- .3 Apologetics against modernism/liberalism

240 CHRISTIAN MORALS & PRACTICE

- 241 Christian Ethics
  - 241.3 Conscience
  - .4 Sin
  - .56 Sexual Ethics
  - .57 Birth control/Abortion
  - .6 Euthanasia
  - .7 Racism
  - .8 Special studies
  
- 242 Devotional Books
  
- 243 Books on Prayer
  - .2 Books of Prayers
  
- 246 Christian Art & Symbolism

250 PASTORAL & PRACTICAL THEOLOGY

- 251 Homiletics (general studies)  
 .1 Historical studies
- 252 Sermons (books of sermons, collections, etc.)  
 .1 Sermon studies  
 .2 Sermon Outlines  
 .3 Sermon Series
- 253 The Pastor  
 .4 Pastoral visits  
 .5 Pastoral Counseling
- 254 Congregational Organization & Administration  
 .4 Ushering  
 .5 Altar Guilds
- 255 Congregational Leadership/ Lay Leaders
- 256 Catechetics/Christian Education (general & theological studies)  
 .1 Methodology  
 .2 Adult Baptism & Confirmation Courses  
 .3 Bible History Courses  
 .4 Catechism Courses  
 .5 Sunday School Courses  
 .6 Bible Class Materials  
 .7 Special Education (i.e. to handicapped, retarded, etc.)  
 .8 Christian Day/High Schools, Colleges
- 257 Stewardship
- 258 Church Discipline
- 261 Social Theology  
 .2 Christianity's relation to other religions  
 .7 Christianity & Civil Government  
 .8 Christianity & Socio-economic Problems
- 262 Church Festivals
- 263 Liturgics (general works)  
 .1 Liturgies (actual texts)  
 .2 Historical studies  
 .3 Special Studies  
 .4 Church Year
- 264 Hymnology (general works)  
 .1 Hymnals & Songbooks  
 .2 Historical studies  
 .3 Special studies



266 MISSIOLOGY (general surveys)

- .1 Theology of missions
  - .2 History of Missions (surveys)
    - .21 Early Missions (30AD-1500AD)
    - .22 Modern Missions
      - .221 Africa
        - 2 Asia
        - 3 European
        - 4 Middle-Eastern
        - 5 North American
        - 6 Latin American
        - 7 South American
        - 8 South Pacific & Oceania
        - 9 Other
- 266.3 Mission Methodology -- Cross Cultural
  - .31 Biblical Studies
  - .32 Early Church
  - .33 Modern
    - .35 Indigenous Church Policies
    - .36 Cross-cultural communication of Gospel
    - .37 Church Growth Studies
    - .38 Evangelism Techniques
    - .383 Special problems (i.e. illiteracy, health, nomadism, etc.)
    - .39 Modern Mechanized/ Electrical Tools
      - .391 Print Media
      - .392 Radio/TV
      - .393 Audio Visuals/Cassettes
      - .394 Audience Research
- 266.4 Mission Methodology -- Within Same Culture (subdivide as 266.3, as necessary)
- 267 Societies & Organizations for Religious Work
  - .5 Bible Societies

268

269

- 270 CHURCH HISTORY (primary sources covering entire period)
- .1 Essays on entire period
  - .2 Secondary sources on entire period
  - .3 Special aspects of Church History
- 271 ANCIENT CHURCH HISTORY
- .1 Ante-Nicene Period (30-325AD)
  - .2 Nicene & Post Nicene Periods (325-750)
- 272 MEDIEVAL CHURCH HISTORY
- .1 Early Period (750-1054)
  - .2 High Middle Ages (1054-1200)
  - .3 Late Middle Ages (1200-1517)
- 273 REFORMATION CHURCH HISTORY
- .1 Luther & Lutheran Church
  - .2 Continental & English Reformations
  - .3 Counter-Reformation
  - .4 Peace of Westphalia to French Revolution (1648-1789)
- 274 MODERN CHURCH HISTORY
- .1 19th Century (subdivide as under 266.22, as necessary)
  - .2 20th Century ( " " " " " " " )
- 275 PERSECUTIONS
- 276 HERESIES
- 277 HISTORY OF CHRISTIANITY BY COUNTRY/AREA (subdivide as under 266.22)
- 280 DENOMINATIONS & SECTS
- 287 Sects and Cults
- 288 Orders, Lodges, etc.
- 290 NON-CHRISTIAN RELIGIONS
- 291 Comparative studies
- .1 Divinities
  - .2 Theologies & Doctrines
  - .3 Forms of worship, rites, ceremonies
  - .4 Personal religion
  - .5 Ethics
  - .6 Leaders & Organizations
  - .7 Sources
  - .8 Sects & Reform Movements

292 Ancient Religions (Greek, Roman, etc.)

293 Animism

294 Brahmanism

.3 Buddhism

.4 Jainism

.5 Hinduism

.6 Sikhism

295 Far-Eastern Religions

296 Judaism

297 Islam & Its Sects

.1 Koran

.2 Islam in Africa

.3 Christian Approach to Islam

298 Local Religions

299 Other

300 SOCIAL SCIENCES

301 Sociology

.16 Mass Communications

320 Political Science

370 Education

400 LANGUAGE

407 Language study &amp; Teaching methods

409 Historical &amp; Geographical studies of all languages

420 English

430 German

440 French

450 Italian

460 Spanish &amp; Portugese

470 Latin

480 Greek

490 Others (subdivide as under 220.59)

NOTE:

add 3 for dictionaries

add 4 for grammars

add 5 for textbooks

500 PURE SCIENCES550 EARTH SCIENCES570 ANTHROPOLOGY & BIOLOGY

572 Human Races, Ethnology (subdivide as under 266.22)

574 Biology

580 Botany

590 Zoology

610 Medical Sciences

11 Anatomy

12 Physiology

13 Hygiene

630 Agriculture

690 Building

720 Architecture

6 Religious Architecture

730 Sculpture

740 Drawing &amp; Decoration

750 Painting

760 Graphic Arts

770 Photography

780 Music

790 Recreation

800 LITERATURE

810 English &amp; American

820 European

830 African

840 Asian

850 South &amp; Central American

860 Other

900 GEOGRAPHY & HISTORY

910 Geography

1 Historical Geography

2 Atlases, Maps

3 Geogr. of Ancient World

4 Geography of Modern Europe

5 Asia

6 Africa

7 N. America

8 South &amp; Central America

9 Other

920 GENERAL BIOGRAPHIES930 ANCIENT HISTORY (general works)

.2 Archeology

931 China

2 Egypt

3 Palestine

4 India

5 Mesopotamia &amp; Iranian Plateau

6 Northern &amp; Western Europe

7 Italian Peninsula

8 Greece &amp; Aegean

9 Other

940 MODERN HISTORY OF EUROPE

950 Modern Asian History

960 Modern African History

970 Modern North American History

980 Modern South &amp; Central American History

990 Other Modern History